



Space Family Education, Inc.

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SFEI Board of Directors General Meeting Minutes

February 20, 2026

1. Opening Comments:

- 5/5 Board members present, Director Karen Holt presented Director's Report.

2. Director's Report:

- See attached document below.

3. Action Item Status

- Playground equipment update: Volunteers needed! Please contact sfei.board@gmail.com. We need a group of volunteers to bring the project to the finish line now that we have the funding.

4. Public Comments, Future Agenda Topic Proposals

5. Remaining 2025/2026 Meeting Dates (4:00-5:00 pm unless otherwise noted):

- March 20
- April 17
- May 15
- June 12 (Note: June 19 is a holiday)
- July 17

Meeting Attendance:

- Director
Karen Holt
- Board
Carly Meginnis
Jonathan Rickert
Kristine Davis
Zach Florida
Kirstyn Johnson
- Members
Ben Honey
Irene Chan
Hannah Rickert
Audora Zambrano

Link to the recording:

https://drive.google.com/file/d/1KhTKd2xXbxTzGJOQq_vAjwwavGYr1WXg/view?usp=sharing

**Director's Report: Monthly Board of Director's Meeting 2/19/2026
Reporting Month of January 2026**

Director: Karen Holt

-Health & Safety- January 2026

- -Mishaps- none
- -Illness- no outbreaks
- -Licensing Reports- none
- -JSC Reports – none

Income:	January
Tuition	155,063
Fundraisers, Donations, State Grants, Membership Dues Supply Fees	3,029
Total Income	158,016
Expenses:	
Salaries	(104,194)
Employee Benefits	(17,289)
General Operating Exp	(32,539)
Total Expenses:	(154,022)
Budget Income/Deficit	(1,757)
Actual Income/Deficit	\$3,993
Money Market Protected Funds	\$382,075

-Financial –

- Budgeted to run at a deficit to use Federal Child Care Relief Fund Grant
- January Tuition includes 4 new enrollments
- Enrollment for January was 131

Operations –

- Delayed opening to 8:00 am 1/26/2026 due to potential hazardous road conditions

-Enrollment- Current

- 2/20/2026 132/133
- All Infant and Toddler Rooms full

- Openings for Spring Infant Migration have been filled
- Openings in PreK Rooms 8 (PreK 4/5-year-olds) and 6 (3.5 year olds)

-Staff-

- Hired and trained 1 new substitute
- Ms Wanda out on medical leave, doing well, planning to return in March
- Ms Amanda on maternity leave

-Special Events-January

- Texas Wildlife Association lifecycles presentation
- Polar Express Day classroom and lunchtime fun
- Parent's Night Out

-Looking Ahead-

February 24
February 27

Trail Riders Visit, 9 am
Go Texan Day- Games and Activities School Wide

March 02
March 9-13
March 10

Dr. Seuss Day - Special Food & Activities School Wide
Public School Spring Break – SFEI is OPEN
Texas Wildlife Assoc Presentation

March 13
March 27

Parents Night Out 5:30-10:30
Trike-A-Thon fundraiser for St Jude (Rooms 4-9: 9:00-12:00)

April 03
April 10
April 22
April 22-24

Spring Parties & Egg Hunt
Parents Night Out 5:30-10:30
Earth Day- Special activities school wide
Spring Pictures – Sibling and Individual

May 18-22
May 08
May 08
May 14
May 25
May 26

Teacher Appreciation Week
Muffins in the Morning
Parents Night Out 5:30-10:30
Pre-K Graduation at the Gilruth Center- 6:00 pm
Memorial Day – SFEI Closed
Summer at SFEI begins!